

### **College of Science Academic Staff Council**

**Selection:** By virtue of the person's position and invitation from the Dean.

Service is based on position Term of Service: not applicable

Brown, Ken Senior Administrative Assistant, LSCI Ramos, Samuel Graduate Academic Advisor, COS Garcia, Alessandra Senior Administrative Assistant, PENS

Garza, Lisa Business Administrator
Greer, Jordan Grants Coordinator
Hernandez, Luis Grants Coordinator

Magnuson, Sharon Biomolecular Core Laboratory Coordinator

Fonseca, Frank Information Technology Manager Morales, Melanie Administrative Associate, MATH

Hernandez, Eloy College of Science Dean

Sentz, Sasha Administrative Associate, Dean's Office VACANT Senior Academic Advisor, Advising

Spreen, Phil Operations Supervisor
Szczerbinska, Barbara Associate Dean, Academics
Kurapati, Kyra Administrative Coordinator

VACANT Business Associate

**Purpose or Function:** This council is charged with assisting the dean in monitoring college infrastructure, and administrative and support operations.

**Membership:** The dean; the associate deans; and one or more representatives of COS staff from each of the following areas: COS Dean's Office; Departments of Life Sciences, Mathematics and Statistics, and Physical and Environmental Sciences; budget/business; academic advising; information technology; college operations; assessment; and development.

**Selection:** By virtue of the person's position and invitation from the Dean.

Term of Service: Not applicable.

**Duties Begin:** New members assume this duty upon being hired in an eligible position

and accepting the Dean's invitation.

Chair: Dean of the college.



### **College of Science Awards and Scholarship Committee – 3 members**

Selection: One member is appointed by the chair of each department.

Appointed by Chair/Director Term of Service: 2 years

Stella Doyungan Term: 2022 - 2024 LSCI Ekici, Celil Term: 2023 - 2025 MATH Xinping Hu Term: 2022- 2024 PENS

**Purpose or Function:** Works in concurrence with the Faculty Senate's procedure for nominating faculty for various university awards. The committee also selects awardees for graduate and undergraduate scholarships and other related competitive awards in the college.

**Membership:** The committee consists of three members. All full-time faculty and staff are eligible to serve on the committee.

**Selection:** One member is appointed by the chair of each department.

**Term of Service:** Two years, staggered terms.

Duties Begin: New members assume their duties on September 1 of the year in which

they are appointed.

Chair: Elected by the committee.

### College of Science Chairs' and Directors' Council

Selection: By virtue of the administrative position. *Service is based on administrative position* 

*Term of Service: not applicable* 

VACANTAssociate Dean, ResearchCoffin, RichardChair of the PENS DepartmentMcCollough, CherieChair of the LSCI Department

Murgulet, Dorina Director of CWSS

Hernandez, Eloy Dean, College of Science (Chair) Sadovski, Alexey Chair of the MATH Department Szczerbinska Barbara Associate Dean, Academics

Battaglia, Loretta Director of CCS
Garza, Lisa Business Adminstrator
Kurapati, Kyra Administrative Coordinator

**Purpose or Function:** This council is charged with assisting the dean in strategic and operational planning and in making administrative decisions.

**Membership:** The dean; the associate deans; the chairs of the Departments of Life Sciences, Mathematics and Statistics, and Physical and Environmental Sciences; the coordinators of Ph.D. programs; and the directors of the Center for Coastal Studies and Center for Water Supply Studies.

**Selection:** By virtue of the administrative position.

**Term of Service:** Not applicable.

**Duties Begin:** New members assume this duty upon assuming the administrative

position.

Chair: Dean of the college.



#### **College of Science Curriculum Committee – 9 members**

**Selection:** Two members are elected by each department. All elected members must have at least three years of experience at TAMU-CC. At least one member from each department must have graduate faculty status. The associate dean for academic affairs is an ex officio non-voting member.

Elected by Unit

Term of Service: 2 years

Candice Lumibao	Term: 2022 - 2024	LSCI
Battaglia, Loretta	Term: 2023 - 2025	LSCI
Tintera, Ping Jung	Term: 2023 - 2025	MATH
Celil Ekici	Term: 2022 - 2024	MATH
Azad, Chandra	Term: 2023 - 2025	<b>PENS</b>
Narendra Narayana	Term: 2022 - 2024	<b>PENS</b>
D 0 1	<b></b> /	~ 1

Ramos, Samuel Term: n/a Graduate Academic Advisor Hock, Stephanie Term: n/a Senior Academic Advisor Szczerbinska, Barbara Term: n/a Associate Dean, Academics

**Purpose or Function:** The committee will establish regular meeting times and will review and recommend to the dean new degrees and minors, changes to existing degrees and minors, and new courses to be introduced to the catalog. The agenda will be posted ahead of time to the college and meetings are open to all college faculty and administrators.

**Membership:** The committee consists of nine members. Eight voting members are representatives from the departments, and the associate dean for academic affairs is an ex officio (non-voting) member. All tenured, tenure-track, professional track, clinical track and instructors are eligible to serve on the committee. The committee also consults with research-track and adjunct faculty on specific curriculum matters as appropriate.

**Selection:** Two members are elected by each department. All elected members must have at least three years of experience at TAMU-CC. At least one member from each department must have graduate faculty status. The associate dean for academic affairs is an ex officio non-voting member.

**Terms of Service:** For voting members—two years, staggered terms; for associate dean—not applicable.

**Duties Begin:** New members assume their duties on September 1 of the year in which they are elected. The associate dean assumes this duty upon becoming associate dean.

Chair: Associate dean for academic affairs.



**College of Science Wes Tunnel Distinguished Lecturers Selection Committee – 3** members

**Selection:** Appointed by the dean.

Appointed by Dean Term of Service: 2 years

Patrick Fitzpatrick

Dianne Denny

Term: 2022 – 2024

PENS

Term: 2022 – 2024

MATH

Jennifer Pollack

Term: 2022 – 2024

LSCI

Associate Dean, Research

**Purpose or Function:** The committee will establish regular meeting times and will review and recommend to the dean on potential speakers to invite to campus for the College Distinguished Lecturer Series.

**Membership:** The committee consists of four members. All tenured, tenure-track, professional track, research track, clinical track faculty and instructors are eligible to serve on the committee.

**Selection:** Appointed by the dean.

**Term of Service:** Two years, staggered terms.

Duties Begin: New members assume their duties on September 1 of the year in which

they are appointed.

**Chair:** Appointed by the dean.

College of Science Graduate Student Recruitment Committee – 4 members (NEW) Selection: Appointed by chair of the department.

Appointed by Chair of the Deparment

Term of Service: 2 years

Dorina Murgulet Term: 2023 – 2025 PENS Bheema Rao Term: 2023 – 2025 MATH Sharon Derrick Term: 2023 – 2025 LSCI

Chris Bird Term: 2023 – 2025 Dean's Appointee, Chair

**Purpose or Function:** The committee will establish regular meeting times and will review and recommend to the dean Graduate Student Recruitment initiatives and encourage campus wide collaboration amongst all graduate and professional programs in recruiting highly talented graduate students.

**Membership:** The committee consists of four members. All tenured, tenure-track, professional track, research track, clinical track faculty and instructors are eligible to serve on the committee.

**Selection:** The appropriate chair appoints one member to represent each department. The Dean shall select one appointee.

**Term of Service:** Two years, staggered terms.

Duties Begin: New members assume their duties on September 1 of the year in which

they are appointed.

**Chair:** Appointed by the dean.



### **College of Science Library Committee – 3 members**

**Selection:** One member is elected by each department

Elected by Unit

Term of Service: 3 years

Metcalf, Judy Term: 2022 - 2025 LSCI Bogucki, Darek Term: 2021 - 2024 PENS Gajamannage, Kelum Term: 2022 - 2025 MATH Zhang, Lin Term: 2022-2025 PENS

**Purpose or Function:** Monitors the acquisition of library resources relevant to the needs of the college's faculty and students. The committee also coordinates the division of library funds among the academic and research units within the college.

**Membership:** The committee consists of four members. One member of this committee will be recommended to the Faculty Senate as the college representative to serve on the University Library Committee. All tenured, tenure- track, professional track, research track, clinical track and instructors are eligible to serve on the committee. The committee also consults with adjunct faculty as appropriate.

**Selection:** One member is elected by each department.

**Term of Service:** Three years, staggered terms.

Duties Begin: New members assume their duties on September 1 of the year in which

they are elected.

**Chair:** Elected by the committee.

### **College of Science Library Liaisons**

**Selection:** Appointed by the chair of the department *Appointed by Chair of Unit based on discipline.* 

Term of Service: 3 years

Shinoda, Toshiaki Term: 2023 - 2026 ATSC (BS) Term: 2023 - 2026 Pavel, Ioana CHEM (BS/MS) Coffin, Richard Term: 2023 - 2026 CMSS (MS/PhD) Bogucki, Darek Term: 2023 - 2026 ESCI (BS/MS) Murgulet, Valeriu Term: 2021 - 2024 GEOL (BS) Proffit, Ed Term: 2023 - 2026 LSCI (all) Jin, Lei Term: 2023 - 2026 MATH (MS) Denny, Dianne Term: 2023 - 2026 MATH (BS) Spirko, Jeff Term: 2022 - 2025 PHYS (BS)

**Purpose or Function:** Although not a committee *per se*, these liaisons work with the Bell Library Acquisitions Department and with faculty of individual programs to coordinate acquisitions requests for books and media from annual budget allocations, also on university library de-acquisition efforts.

**Membership:** The committee consists of one representative for each academic program. One person may serve as a liaison for multiple academic programs.

**Selection:** Appointed by the chair of the department.

Term of Service: One year.

**Duties Begin:** New members assume their duties on September 1 of the year in which they are appointed.



### **College of Science Post-Tenure Review Committee – 3 full professors**

Elected by Unit

Term of Service: 1 year

McCollough, Cherie Term: 2023 - 2024 LSCI Guardiola, Jose Term: 2023 - 2025 MATH Liu, Chuntao Term: 2023 - 2024 PENS

**Purpose or Function:** Evaluates all tenured faculty going through the post-tenure evaluation process and makes recommendations to the dean.

**Membership:** The committee consists of three tenured full professors. Department chairs and associate deans shall not serve on the committee.

**Selection:** Each department elects one tenured full professor to the committee by vote of the tenured and tenure-track faculty.

Terms of Service: Elected members—one year

Duties Begin: New members assume their duties on September 1 of the year in which

they are elected or appointed. **Chair:** Elected by the committee.

#### College of Science Promotion and Tenure Committee - 5 full professors

**Selection:** Each department elects one tenured full professor to the committee by vote of the tenured and tenure-track faculty; the dean appoints one additional committee member.

Elected by Unit / Appointed by Dean

Term of Service: 2 years (elected) / 1 year (appointed)

Mozzachiodi, Riccardo Term: 2023 - 2025 LSCI Jin, Lei Term: 2023 - 2025 MATH Pavel, Ioana Term: 2022 - 2024 PENS

Gawlik, Dale Term: 2023 - 2024 Dean's appointee Murgulet, Dorina Term: 2023 - 2024 Dean's appointee

**Purpose or Function:** Evaluates faculty applications for promotion and tenure and makes recommendations to the dean.

**Membership:** The committee consists of five tenured full professors. Department chairs and associate deans shall not serve on the committee.

**Selection:** Each department elects one tenured full professor to the committee by vote of the tenured and tenure-track faculty; the dean appoints two additional committee members.

**Terms of Service:** For elected members—two years, staggered terms; for dean's appointee—one year.

**Duties Begin:** New members assume their duties on September 1 of the year in which

they are elected or appointed. **Chair:** Elected by the committee.



**College of Science Research Enhancement Committee – 3 members** 

**Selection:** One member is elected by each department

Elected by Unit

Term of Service: 2 years

Derrick, Sharon Term: 2022 - 2024 LSCI Vasilyeva, Maria Term: 2023 - 2025 MATH Pavel. Ioana Term: 2023 - 2025 PENS

Associate Dean, Research

**Purpose or Function:** This college-level committee is responsible for receiving and evaluating grant proposals and recommending college-level grant awards from research enhancement program funds. The committee's policies and award procedures must be consistent with the eligibility and award selection criteria in the statute. A copy of the College of Science rule must be filed with the associate vice president for planning and institutional effectiveness.

**Membership:** The committee consists of four members. Two members of this committee also serve as COS representatives on the University Research Enhancement Committee, which also has two-year, staggered terms for the college representatives. All tenured, tenure-track and research track faculty are eligible to serve on the committee. Committee members are not eligible to apply for research enhancement grants. The committee also consults with professional track and clinical track faculty as appropriate.

**Selection:** One member is elected by each department.

**Term of Service:** Two years, staggered terms.

**Duties Begin:** New members assume their duties on September 1 of the year in which

they are elected.

Chair: Elected by the committee.



### **College of Science Steering Committee – 7 members**

**Selection:** Elected by the departments and appointed by the dean.

Elected by Unit / Appointed by Dean

Term of Service: 3 years

Nusayr, Tesneem Term: 2023 - 2026 LSCI Tintera, George Term: 2021 - 2024 MATH Murgulet, Dorina Term: 2022 - 2025 PENS

Bird, Chris Term: 2022 - 2025 Dean's appointee Dogbey, James Term: 2022 - 2025 Dean's appointee

Szczerbinska, Barbara (Chair) Term: n/a Associate Dean, Academics

**Purpose or Function:** The committee advises the dean on issues at the dean's request. The committee also serves as an advisory group to the dean and brings to the dean's attention matters concerning college operation as brought up by the faculty of the college.

**Membership:** The committee will consist of seven members. All full-time faculty members (e.g., tenure-line, professional track, research track, clinical track and instructors) are eligible to serve. Each department shall elect one member and two members shall be appointed by the dean.

**Selection:** Elected by the departments and appointed by the dean.

Term of Service: Three years, staggered terms.

**Duties Begin:** New members assume their duties on September 1 of the year in which

they are elected or appointed.

Chair: Associate Dean for Academic Affairs



### College of Science Teaching Assistant Assignment Committee – 4 members

**Selection:** Appointed by the chairs

Appointed by Chair of Unit

Term of Service: 2 years (elected) / n/a (appointed)

Szczerbinska, Barbara *Term: n.a* Associate Dean, Academics

Metcalf, Judy Term: 2022 – 2024 LSCI Rhoden, Aubrey Term: 2022 - 2024 MATH Billiot, Ferehsteh Term: 2022 - 2024 PENS

**Purpose or Function:** The committee oversees assignment of graduate students to fill Teaching Assistant (TA) positions. A committee member works with faculty in his or her department to determine TA needs and assign students to meet these needs. The chair of the committee prepares letters of appointment for M.S. and Ph.D. students who are awarded TA positions. These letters are sent to the Dean's Office for review and signature, and then to students.

**Membership:** The committee consists of six members. Five members are representatives from the departments, and the chair of the committee is the sixth member. All full-time faculty who has teaching duties are eligible to serve on the committee.

**Selection:** The appropriate chair appoints one member to represent each department.

The Associate Dean of Academic Affairs serves as chair.

**Term of Service:** For representatives – two (2) years, staggered terms; for chair – the term of service as Associate Dean of Academic Affairs.

**Duties Begin:** New members assume their duties on September 1 of the year in which they are elected or appointed.

Chair: Assumes this duty upon appointment by the Dean

### **Health Professions Advisory Committee (HPAC)**

Term of Service: indefinite

Tesneem Nusayr (Chair) Term: N/A Ph.D. BIMS, COSE

Buck, Greg Term: N/A Ph.D. Microbiology, COSE Mozzachiodi, Riccardo Term: N/A Ph.D. NeuroSciences, COSE

Sparks, Jean Term: N/A Ph.D. CLS, COSE

CLS moving to nursing



**College Grade Appeal Committee – 12 faculty members + 9 student members** 

**Selection:** Appointed by the chair

Appointed by the Chair Term of Service: 1 year

Cammarata, Kirk Term: 2023-2024 LSCI Derrick, Sharon Term: 2023-2024 LSCI Orbach, Dara Term: 2023-2024 LSCI Portnoy, David Term: 2023-2024 LSCI Tintera, George Term: 2023-2024 MATH Rhoden, Aubrey Term: 2023-2024 **MATH** Ji, Hyangim Term: 2023-2024 **MATH** Krishnagiri, Archana Term: 2023-2024 **MATH** Coffin, Richard Term: 2023-2024 **PENS** Pecher, Ingo Term: 2023-2024 **PENS** Ahmed, Mohamed Term: 2023-2024 PENS Larkin, Patrick Term: 2023-2023 **PENS** 

Szczerbinska, Barbara (Chair) N/A Dean's Office

**Student Members** 

Swonke, Rosalvnn Graduate **PENS** Herrera, Emma *Undergraduate* PENS Kaiser, Kyra *Undergraduate* PENS **VACANT** Graduate MATH **VACANT** *Undergraduate* **MATH VACANT** *Undergraduate* **MATH** Gan, Nin Graduate LSCI Valdez, Fernanda Itzanami *Undergraduate* LSCI **LSCI** Wilson, Austin *Undergraduate* 

**Purpose or Function:** The committee advises the associate dean in determining the facts of grade appeal cases and attempt to reach a fair and appropriate resolution to the complaints.

**Membership:** The appointment of CGAC membership is left to the Departments. The hearing panel will consist of twelve (12) faculty members, one of whom will serve as chair, and nine (9) students. To allow for replacement of committee members unable to serve, or substitutions for any member of the committee who may have a conflict of interest or be in any way involved in a particular case, members of this committee will be chosen from a larger "central pool.

**Selection:** Appointed by the department chair

Term of Service: One year.

**Duties Begin:** New members assume their duties on September 1 of the year in which

they are elected or appointed.

Chair: Associate Dean for Academic Affairs



### **College of Science Field Operations Committee**

**Selection:** Appointed by the chair/dean *Appointed by Chair/Director/Dean* 

Term of Service: TBD

Stunz, Greg	Chair	Term: TBD	HRI
Proffitt, Ed	Member	Term: TBD	LSCI
Coffin, Richard	Member	Term: TBD	PENS
Nicolau, Brien	Member	Term: TBD	CCS
Murgulet, Dorina	Member	Term: TBD	CWSS
Shope, Chris	Member	Term: N/A	Dean's Office
Spreen, Phil	Member	Term: N/A	Dean's Office

### **College Emeritus Committee – 5 members**

**Selection:** Appointed by the chairs and 2 appointed by the dean

Appointed by the Chair/Dean Term of Service: 3 years

Proffitt, Ed Term: 2021-2024 LSCI Palaniappan, Devanayagam Term: 2021-2024 MATH Billiot, Eugene Term: 2021-2024 PENS

Pollack, Jennifer Term: 2021-2024 Dean's appointee Huang, Lucy Term: 2021-2024 Dean's appointee

**Purpose or Function:** Evaluates faculty applications for emeritus status and makes recommendations to the dean.

**Membership:** The committee consists of senior faculty members from each department and two dean's appointees. Department chairs and associate deans shall not serve on the committee.

**Selection:** Appointed by the chair of the department; the dean appoints two additional committee members including at least one emeritus scholar if possible

**Terms of Service:** Three years

**Duties Begin:** New members assume their duties on September 1 of the year in which

they are elected or appointed. **Chair:** Elected by the committee.

#### **Other Relative Documents**

DEANS COMMITTEES: COS Dean's Committee Roster

COMMITTEES DESCRIPTIONS: <u>COS Committee Descriptions</u> COMMITTEE VACANCY TABLE: <u>COS Vacancy Table - Blank</u>